

BURRINGTON PARISH COUNCIL

Applegarth, Rickford Rise, Burrington, North Somerset BS40 7AN

Tel: 01761 462 373 E.mail: burringtonpc@yahoo.co.uk

Minutes of remote Parish Council Meeting

by email/phone on 29th April 2020 due to Covid19

Attendees:

Mr. Paul Keel (Chair) (PK)
Mr. Roger Daniels (Vice Chair) (RD)
Mrs. Helen Jackson (HJ)
Mr. Richard Dors (RDors)
Mrs. Teresa Martin (Clerk) (TM)

1. **Apologies for Absence** - there were none.
2. **Minutes** of Council Meeting held on 24th February 2020 were approved by Councillors as were the Minutes of the Annual Meeting held on 8th April 2019. The Minutes were signed by the Clerk on behalf of the Chairman, who will endorse when lockdown restrictions are relaxed. Both sets of Minutes have been displayed on the Website.
3. **Questions from the Public** - there were none.
4. **Matters Arising:**
 - 4.1 **Community Defibrillator** - the defibrillator for Rickford village has been bought and will be positioned on the wall of the Plume of Feathers public house when safe to do so after lockdown.
 - 4.2 **NSC Local Plan 2035 & Mendip Spring Garden Update** - we have submitted a consultation response on the Local Plan 'Pre-Commencement Consultation'. Another consultation on 'Challenges and Choices' (Issues & Options) will commence in May.
 - 4.3 **Speed Limits within Burrington** - a sign saying 'Welcome to Burrington Please Drive Carefully' has been ordered through NSC who will site when able, 10 meters from A368 in Frys Lane on the left as vehicles enter the village.
 - 4.4 **Rickford - damage to stream edge** - still awaiting response and repair.
 - 4.5 **Website Renewal** - no update at this stage.
 - 4.6 **Kissing Gate Modifications** -awaiting quotes and confirmation of what British Standards need to be obtained.
 - 4.7 **Somerset Village of the Year** - on hold due to lockdown.
 - 4.8 **NSC Car Parking Review** - no comments - apart from simplifying charges and making non-cash payments easier.
5. **District Councillor's Report** - several update emails have been received.
6. **Broadband** - Truespeed are waiting on the landowner's permission to access the BT ducting site to enable them to connect the Parish Room.
7. **Burrington Combe Toilets** - are now closed on advice from the Police, NSC and Government guidelines. Income has ceased. The Hushers and PK check the facilities regularly. Water and electricity are still connected to keep clean and flushes working. Payment to the Hushers will be reduced to half from 1st May but will be reviewed regularly.
8. **Police Report** - can be accessed online. PK has been in touch with our local PCSO Marie Broomfield regarding Parish help during this difficult time and she has a contact to provide meals for those that need help.

With regard to community resilience it has to be noted that although only a small Parish Burrington is rich in community spirit and support for neighbours. In addition, the Rickford Community Association has a WhatsApp group and keep in touch with the local residents.

9. **NSC Liaison Officer's Report** - there was none.

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10. Correspondence

10.1 **Mendip Local Plan Part II** - Noted

10.2 **BHIB Insurance Renewal - 1st June 2020** - PK has checked the documents which appear to be the same as last year, with insurance values increased by some 10-12%. The annual fee is £514.25.

10.3 **Coronavirus Planning** - we are keeping up to date with the situation.

10.4 **Covid19 Response to Major Disasters (Operation London Bridge Update)** - information will be kept on file.

11. Planning Applications

20/P/0451/FUH - Penrose Cottage, Rickford Lane - two-storey side extension - **NSC advised** 'no comment'.

20/P/0481/FUL - Emley Farm, Bourne Lane - proposed construction of a replacement agricultural finisher building - NSC advised 'No comment'. PK declared an interest - **NSC Decision**: approved on 28 April 2020

20/P/0705/AGA - Land OS464599 South of A38 Bath Road, Langford - Prior notification of the construction of a 474m long internal hardcore farm track and hard standing on land parcel OS464599 in order to support the farming operations on that land. **NSC decision**: approval not required.

20/P/0809/FUH - Old Barns, Langford Road, Langford - Demolition of conservatory and erection of larger replacement extension to the front. Removal of internal conservatory style roof and erection of an infill extension in part of the resultant area. **NSC advised** 'no comment'.

Updates:

- Bristol Airport Expansion - Refusal of application confirmed 19th March 2020
- Blagdon Water Gardens - Decision still pending resolution of drainage issues

12. Burial Ground

- The funeral of Mrs. Shirley Hadley took place on 18th March 2020

- Memorial Headstone for Alison Robbie was agreed

Many of the graves are being surrounded by pots, plants and other shrine objects which continues to make it difficult for the cut and strimming of the surrounding grass. A reissue of the Notice agreed at the Council meeting in January 2019 (see attached) will be printed and displayed on the Burial Ground gates and in the window of the shed on site.

13. **Joint Spatial Plan & Joint Local Transport Plan** - the Joint Spatial Plan has been withdrawn and the Joint Local Transport Plan has been adopted. We will have to engage with the new Local Plan consultations to see how the issues will be resolved and to express our views.

14. **Accounts for Payment** - payment of the accounts shown over leaf were proposed by Roger Daniels and seconded by Mrs. Helen Jackson. Although renewal is not until 1st June, it was agreed that the cheque to BHIB for Annual Insurance cover should be raised at this time. To minimise the amount of contact the Chairman agreed that the Clerk could be the third signatory on cheques payable to herself and Jeff Martin.

15. **Draft Annual Accounts Sign-off** - acceptance of the draft Annual Accounts was proposed by Helen Jackson and Paul Keel.

16. **Audit - Certificate of Exemption** has to be completed and returned to PKF Littlejohn by 31st July 2020. Covering documentation states that 'wet signatures' are still required and therefore paperwork needs to be completed in person not online - and in relevant order.

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17. **Any Other Business**

- **NatWest** have advised bank rate will reduce from 29th May 2020 - Business Reserve account to 0.01% - Liquidity account to 0.15%

- **Appointment of new Councillor** - following the resignation of Mr. Eddie Kinsey we have advised NSC accordingly and posted an advertisement. However, due to the Pandemic, the Annual Meeting due to take place in May 2020, when the election of Councillors normally take place, has been postponed until May 2021.

- **Supplementary Standing Order** - ALCA has provided a draft supplementary Standing Order regarding holding remote meetings during these unprecedented times. A copy has been distributed to all Councillors and the new SO was adopted by resolution. Proposed by Helen Jackson and Seconded by Roger Daniels (and will be filed with the Minutes).

18. **Date of Next Meeting** - Monday, 1st June at 7.30 pm. If lockdown continues, it was agreed that this meeting will be held by Zoom and will include Council only. Parishioners will be asked to rate questions via the website and these will be covered at the meeting. Should the lockdown situation continue, our meeting in July online will include Parishioners as well.